



# **SIOUXLAND CHRISTIAN PRESCHOOL**

## **2021-2022 FAMILY HANDBOOK**

**A Christ-centered  
learning environment  
delivering academic  
excellence while  
equipping students to  
lead and serve.**

**\*\* All items in this handbook are subject to review and revision.**

### 2021-2022 Preschool Staff Directory

|                                                                                                                                  |                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>Siouxland Christian Preschool Office</b>                                                                                      | <b>Siouxland Christian Main Campus Office</b>                                                                                     |
| 5957-81 Gordon Drive<br>Sioux City, IA 51106                                                                                     | 6000 Gordon Drive<br>Sioux City, IA 51106                                                                                         |
| <b>Preschool Administrator:</b> Katie Trimble<br><b>Preschool Office Phone:</b><br><b>Email:</b> ktrimble@siouxlandchristian.org | <b>Main Campus Phone:</b> 712-276-4732<br><b>Email:</b> info@siouxlandchristian.org<br><b>Website:</b> www.siouxlandchristian.org |

### Main Campus

| <u>Ext.</u> | <u>Staff Member</u> | <u>Responsibilities</u>            |
|-------------|---------------------|------------------------------------|
| 203         | Lindsay Laurich     | Superintendent                     |
| 202         | Jeremy Mills        | Principal                          |
| 200         | Katie Stansberry    | Administrative Assistant           |
| 310         | Kelli Heilbuth      | Chief Financial Officer            |
| 132         | Trish Yanney        | Admissions Director                |
| 103         | Marjo Stevens       | Director of Information Technology |

### Preschool Campus

| <u>Staff Member</u> | <u>Responsibilities</u>                                  | <u>Rm. Number</u> |
|---------------------|----------------------------------------------------------|-------------------|
| Katie Trimble       | Preschool Administrator                                  | Office            |
| Laura Wright        | Assistant Preschool Administrator                        |                   |
| Amy Javorsky        | Preschool Aftercare Director/Preschool Assistant Teacher |                   |
| Nemezy Rios         | Lead Two Year Old Teacher                                |                   |
| Beth Criss          | Preschool Lead Teacher                                   |                   |
| Alysha Armstrong    | Preschool Teacher                                        |                   |
| Dawn Conover        | Pre-Kindergarten Lead Teacher                            |                   |
| Kindi Etherington   | Preschool Assistant Teacher                              |                   |
| Gil Ramirez         | Buildings & Grounds/Preschool Assistant Teacher          |                   |
| Lisa Hanna          | Preschool Substitute Teacher                             |                   |
| Bailiee Jauer       | K-5 Before and Aftercare Coordinator                     |                   |

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# Siouxland Christian Preschool

Academic excellence in a Christ-centered environment

Dear Preschool Parents,

*Welcome to Siouxland Christian Preschool- a place for your children to develop into outstanding young people. The goal of Siouxland Christian specifically is that your child develop a love of lifetime learning and grow into the person Jesus created them to be.*

*SCS is an extension of your home. As you and the school strive together, the contents of this handbook will become a tool for mutually developing your child's training ground. Please take the time to read the contents of the handbook to assist you in bringing clarity to issues that occur throughout the school year, and secure your family's commitment to work within the program guidelines.*

*Please feel free to read the main campus handbook for more details, contact the school, or view our website at [www.siouxlandchristian.org](http://www.siouxlandchristian.org) if you need assistance beyond what the handbooks provide.*

*Although every effort has been made to ensure the accuracy and completeness of the information in these handbooks, students and parents should note that laws, rules, and policies change from time to time, and these changes may alter the information contained in this publication. Prior to completion of enrollment, we require every family to read and sign receipt of this handbook. This ensures that you are confirming that you will adhere to the policies set forth. Should any conflict or questions arise, administration in partnership with the family will utilize this handbook as a means of a successful partnership. By signing, you not only acknowledge that you have read the handbook, but that you will also abide by the information set forth. We look forward to a long and rewarding relationship together!*

In His and Your Service,  
Katie Trimble  
Preschool Administrator

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# Siouxland Christian Preschool

*Academic excellence in a Christ-centered environment*

## **MISSION AND PURPOSE**

The overall mission of Siouxland Christian School (SCS) is “to assist parents in raising godly children by providing academic excellence in a Christ-honoring environment.” Meaningful education has reverence for God as its starting point and glorifying God as its goal. Parents are given the responsibility of carefully instructing their children in the principles and doctrines of the Bible (Deuteronomy 6:6-7; Prov. 22:6; II Tim. 2:15), and thus have a religious and moral responsibility to provide Christian education.

SCS is an extension of the Christ-centered home and church. The entire faculty consists of born-again Christians who believe that teaching is both a calling and a ministry. They are dedicated and well qualified, both spiritually and academically. Each member has been selected and prayerfully chosen.

## **STATEMENT OF FAITH**

We emphasize Christian unity in loving our Lord through a personal relationship with Jesus Christ. We interpret the Scriptures literally, in a grammatical sense. SCS accepts students from families in agreement with basic biblical truths for salvation presented herein. However, since we are represented by more than 30 churches, where we differ on minor doctrinal issues, we defer to family and church for clarification.

Those who serve the Lord as board members, faculty, and staff at SCS must be in total agreement with the SCS ***Doctrine and Tenets of Faith***. We seek to maintain unity by emphasizing salvation by faith, not works, and by the grace of God through Jesus Christ, our Lord.

Siouxland Christian School is first and foremost committed to instruction and education that conform to the Word of God. Because we are of diverse church and denominational backgrounds, it is important that as a body of believers known as Siouxland Christian School, we are diligent about unity, based on the truths of Scripture, in the bond of love. To that end, it is important to set forth in writing this Doctrine and Tenets of Faith, the following statements of fundamental truth and doctrine:

1. **The Scriptures Inspired**  
We believe that the canonized Scriptures of the Old (39 books Genesis – Malachi) and New (27 books, Matthew – Revelation) Testaments, Protestant tradition, are verbally inspired by God, inerrant in their original writing, and that they are of supreme and final authority in faith and life.
2. **The One True Godhead**  
We believe in one God, eternally existing in three persons: Father, Son, and Holy Spirit. God, the Holy Spirit, is the executor of all God’s work. Believers are born again, indwelt, sealed, and guided by the Holy Spirit (John 3:6-8; Romans 8:9; Ephesians 1:13-14; Romans 8:14). We are admonished to walk, worship, and pray in the Spirit (Romans 8:4; John 4:24; Ephesians 6:18), to know God through Jesus Christ, and by the Holy Spirit, to find the meaning of life.
3. **Man and His Fall**  
We believe that God created the world, with man in His image; that man sinned and thereby incurred both physical and spiritual death, which is separation from God; and that all human beings are born with a sinful nature and are sinners in thought, word, and deed, becoming accountable upon reaching moral responsibility (Genesis 1:26-31; Romans 5:12-21).
4. **God Manifest in the Flesh**  
We believe that Jesus was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true Christ. He is God manifest in the flesh – the supreme expression of God’s glory (Hebrews 1:3). It is God’s intention that our primary focus is on Jesus Christ (Hebrews 12:2). We

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enter into a personal relationship with God through Jesus Christ by believing in His atoning work and trusting Him.

5. The Salvation of Man

We believe that the Lord Jesus Christ died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice, and that whoever believes in Him is justified on the basis of His shed blood. We believe that Jesus is “the Way, the Truth, and the Life” (John 14:6). No one comes to the Father except through Christ.

6. The Ascension

We believe in the literal resurrection of the crucified body of our Lord, His ascension into heaven, and His present life there for us as High Priest and Advocate.

7. The Church

We believe in the local church, which was established by Jesus Christ. The Church is the body of Christ, the habitation of God through the Spirit, with divine appointment for the fulfillment of her great commission. Each believer, born of the Spirit, is an integral part of the church (Ephesians 1:22 and 2:19-22; Hebrews 12:23).

8. Blessed Hope

We believe in the personal and imminent return of our Lord and Savior, Jesus Christ. Jesus is coming again to gather all His saints to heaven (1 Corinthians 15:51-52; Thessalonians 4:16-17; 2 Thessalonians 2:1).

9. Faith

We believe that all who receive the Lord Jesus Christ by faith are born again of the Holy Spirit. Salvation is by faith in Jesus Christ and not by human works; however, our works will determine the rewards in eternity. (Romans 10:9-10; Ephesians 2:8-9; Titus 3:5-7; 2 Corinthians 5:10).

10. Life Eternal

We believe in the bodily resurrection of the just unto everlasting blessedness, and of the unjust unto everlasting conscious punishment (Revelations 11:1-8).

## **PHILOSOPHY**

“The fear of the Lord is the beginning of knowledge and wisdom” (Proverbs 1:7, 9:10).

Jesus Christ is God manifest in the flesh – the supreme expression of God’s glory (Hebrews 1:3). It is God’s intention that our primary focus is on Jesus Christ (Hebrew 12:2). We enter into a personal relationship with God through Jesus Christ by believing in His atoning work and trusting Him.

God, the Holy Spirit, is the executor of all God’s work. Believers are born again, indwelt, sealed, and guided by the Holy Spirit (John 3:6-8; Romans 8:9; Ephesians 1:13-14; Romans 8:14). We are admonished to walk, worship, and pray in the Spirit (Romans 8:4; John 4:24; Ephesians 6:18), to know God through Jesus Christ, and by the Holy Spirit, to find the meaning of life.

Christian education gives a central place in the curriculum to the Bible, wherein we find absolute truth about God, the universe, and ourselves. The Bible imparts discernment to the believer for evaluating all things. The Holy Scriptures are integrated into all subjects taught at SCS.

Although we often view life as either sacred or secular, the Word of God teaches that everything in a Christian’s life is to be for the glory of God (1 Corinthians 10:31).

SCS, in cooperation with the home and church, seeks to train the whole child, encouraging submission to the control of the Holy Spirit.

“A student is not above his teacher, but everyone who is perfectly trained will be like his teacher” (Luke 6:40). If a child is to be completely obedient to God, his models must be also. Only a teacher with a thoroughly God-centered outlook on life can convey the vital concept that God is sovereign in everyday situations.

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SCS seeks to prepare students for Christ-honoring social and civic competence, work, continued learning, and wholesome recreation. In an atmosphere of genuine affection, our students learn to make godly decisions and to take responsibility for their actions.

## **SIouxLAND CHRISTIAN SCHOOL STATEMENT OF FAITH: MARRIAGE AND HUMAN SEXUALITY**

### **Preamble**

We believe that all matters of faith and conduct must be evaluated on the basis of Holy Scripture, which is our infallible guide (2 Timothy 3:16-17). Since the Holy Bible does speak to the nature of human beings and their sexuality, it is imperative that we correctly understand and articulate what the Bible teaches on these matters.

We are committed to the home and family as set forth in Holy Scripture. We believe God has ordained and created marriage to exist between one man and one woman, with absolute marital fidelity. The Bible sets forth specific home and family values, which include the distinct roles of husbands and wives, fathers and mother, and children. It is our firm conviction that we uphold the dignity of each individual as we embrace the unchanging and long-standing principles of scriptural truth.

### **Religious Beliefs**

Based on Holy Scripture and the constant moral teaching of the universal Church, we believe:

**Marriage – Siouxland Christian School** defines marriage as the permanent, exclusive, comprehensive, and conjugal “one flesh” union of one man and one woman, intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child (Genesis 1:27-28, Genesis 2:18-24, Matthew 19:4-9, Mark 10:5-9, Ephesians 5:31-33).

**Sexual Immorality – Siouxland Christian School** believes that sexual acts outside marriage are prohibited as sinful. Consequently, **Siouxland Christian School** board members, employees, volunteers, and students must resist and refrain from any and all sexual acts outside marriage – including but not limited to adultery, fornication, incest, zoophilia, pornography, prostitution, masturbation, voyeurism, pedophilia, exhibitionism, sodomy, polygamy, polyamory, sologamy, or homosexuality/same-sex sexual acts (Exodus 20:14, Leviticus 18:7-23, Leviticus 20:10-21, Deuteronomy 5:18, Matthew 15:19, Matthew 5:27-28, Romans 1:26-27, 1 Corinthians 6:9-13, 1 Thessalonians 4:3, Hebrews 13:4, Galatians 5:19, Ephesians 4:17-19, Colossians 3:5).

**Sexual Identity – Siouxland Christian School** believes that God created mankind in His image: male (man) and female (woman), sexually different but with equal personal dignity. Consequently, **Siouxland Christian School** board members, employees, volunteers, and students must affirm their biological sex and refrain from any and all attempts to physically change, alter, or disagree with their predominant biological sex – including but not limited to elective sex-reassignment, transvestite, transgender, or non-binary “genderqueer” acts of conduct (Genesis 1:26-28, Romans 1:26-32, 1 Corinthians 6:9-11).

**Sexual Orientation – Siouxland Christian School** believes that God created and ordered human sexuality to the permanent, exclusive, comprehensive, and conjugal “one flesh” union of man and woman, intrinsically ordered to procreation and biological family, and in furtherance of the moral, spiritual, and public good of binding father, mother, and child. Consequently, **Siouxland Christian School** board members, employees, volunteers, and students must affirm the sexual complementarity of man and woman and resist any and all same-sex sexual attractions and refrain from any and all same-sex sexual acts or conduct, which are intrinsically disordered (Genesis 1:27, Genesis 2:24, Matthew 19:4-6, Mark 10:5-9, Romans 1:26-27, 1 Corinthians 6:9-11, Ephesians 5:25-27, Revelation 19:7-9, Revelation 21:2).

**Sexual Redemption – Siouxland Christian School** believes that all have sinned and fall short of the glory of God and should seek redemption through confession, repentance, baptism, and faith in Jesus Christ. Consequently, **Siouxland Christian School** board members, employees, volunteers, and students must welcome and treat with respect, compassion, and sensitivity all who experience same-sex attractions or confess sexually immoral acts but are committed to resisting sexual temptation, refraining from sexual immorality, and conforming their behavior to **Siouxland Christian School** statements of faith, policies, handbooks, etc. (Matthew 11:28-30, Romans 3:23, Ephesians 2:1-10, 1 Corinthians 10:13, Hebrews 2:17-18, Hebrews 4:14-16).

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**Celibacy – Siouxland Christian School** believes that Holy Scripture grants two life-enhancing options for human sexual behavior: (1) the conjugal “one flesh” marital union of one man and one woman, and (2) celibacy. Either is a gift from God, given as He wills for His glory and the good of those who receive and rejoice in His gift to them. Celibacy and faithful singleness is to be celebrated and affirmed within **Siouxland Christian School** (Genesis 1:27-28; 2:18, 21-24; Matthew 19:4-6; Mark 10:5-8, Hebrews 13:4; 1 Corinthians 7:1-8; Matthew 19:12; 1 Corinthians 12:12-13; Romans 12:10; 1 Timothy 5:1-2).

### **Application**

All of our board members, employees, volunteers, and students must affirm and adhere to this Doctrinal and Religious Absolute statement on marriage and human sexuality to qualify for involvement with **Siouxland Christian School**. This is necessary to accomplish our religious mission, goals, and purpose. Behavior or counter-witnessing that does otherwise will impede and burden our integrity and religious mission, which will result in dismissal from Siouxland Christian School (including students of parents promoting contrary beliefs, “necessary that we partner together”). We believe that God’s grace can wipe the slate of guilt and sin, though the consequences are still incurred (up to and including dismissal from Siouxland Christian School). However, in cases of contrition, counseling is encouraged as a means to possible restoration of involvement with Siouxland Christian School.

### **Authority**

The Bible is the inspired and infallible Word of God, acting as the source of authority over morality, our beliefs, Christian lifestyle and conduct. The superintendent and board are charged with the ministerial responsibility of Biblical interpretation and promulgating religious policy. The superintendent and board will determine life application as well as final matters relating to church theology, philosophy, Christian practice, faith, divine truth, morality, and theological and doctrinal resolutions.

### **CHURCH ATTENDANCE**

All Siouxland Christian School students and at least one parent are strongly encouraged to regularly attend a church that is in line with SCS's Tenets of Faith.

### **PARENT PLEDGE**

Parents play a vital part in the total program of SCS. The following pledge is encouraged in an effort to strengthen unity within our school family:

1. I will pray regularly for the teachers and administration of SCS.
2. I will cooperate fully in the educational functions of SCS, doing my best to make Christian education effective in the life of my child, so that he/she will love and serve the Lord Jesus Christ.
3. I will meet all my financial obligations to the school. If I am unable to pay on time, I will notify the school in advance, giving a reasonable explanation for the delay, and projected time for payment.
4. I will support the school by gift giving, as the Lord enables me.
5. I will undertake volunteer duties and responsibilities for SCS as opportunities arise, and as God provides the strength and time.
6. I will attend parent functions for the school whenever possible.
7. If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved, rather than spreading criticism or holding a negative attitude in my heart. I will follow the biblical instruction found in Matthew 18:15.
8. I will not criticize the school.
9. I will seek the advancement of SCS in all areas.

### **BIBLE/SPIRITUAL EMPHASIS**

All students are required to have the New International Version (NIV) Bible for classroom use. Bible study is a vital part of Christian education and is a required subject every year. Integrating the Word of God into the academic program is emphasized, recognizing that all truth is God’s truth and the Bible is God’s complete revelation.

### **ADMISSION PROCESS**

**\*\* All items in this handbook are subject to review and revision.**

Admissions Philosophy & Procedures: For the 2 year old program, children need to be at least two years of age to enroll. Children need to be at least three years of age by September 15th and completely toilet trained to be eligible for admission into our Preschool class. To be eligible for our Pre-kindergarten program, children need to be at least four years of age by September 15th. All families seeking admission to the preschool need to make an appointment with the Preschool Administrator and Director of Admissions for an educational consultation with their child.

If the family would like to pursue admission to the program they will complete the following steps:

- Schedule tour of the facility
- Complete admissions for child through Brightwheel
- Complete online registration of JMC account.
- Complete online brightwheel account and digitally sign all forms
- At least one parent must profess faith in Christ, and be in agreement with the *Doctrine and Tenets of Faith* and *Statement of Faith*. *Parental Commitment* and *Doctrine and Tenets of Faith* forms must be signed. Regular church attendance is expected of students and parents.
- All paperwork MUST be turned in prior to the start of the child's first day:  
Application, Faith/Family Covenant, authorization and permission for administration of medication, emergency contact card information, enrollment and tuition contract, Siouxland Christian school family agreement, and immunization record.

No child will be permitted to attend without current immunizations. **NO SHOTS – NO SCHOOL**

**TUITION PAYMENT**

SCS has a tuition payment portal through Brightwheel. All fees and weekly tuition payments will be collected through this billing system.

- Payment in full by August 1<sup>st</sup>
- Weekly installments through brightwheel
  - Monthly and pay in full options are available on an as needed basis
- Families who miss days will not be refunded or credited for these absences.

**Enrollment Fee-** \$50 Due in full at the time of online application. This fee is non-refundable

**Tuition-** Tuition is paid weekly on Fridays for the upcoming week.

Pay in full or monthly options are available. Tuition pricing is based on the program calendar and includes considerations for holidays and professional development. Summer session tuition rates are separate.

|                     | 2 year old Preschool              | 3 & 4 year old Preschool          | 4 & 5 year old Pre-Kindergarten   |
|---------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| Full Day<br>6am-6pm | \$170/week                        | \$160/week                        | \$155/week                        |
|                     | \$179.50/week<br>(Hot Lunch Plan) | \$169.50/week<br>(Hot Lunch Plan) | \$164.50/week<br>(Hot Lunch Plan) |

- Once children turn 2 they may enroll anytime throughout the year. No child under the age of 2 will be enrolled.
- Children must be 3 or 4 by September 15th to start the 3 and 4 year old Preschool Program.
- All enrollments are based on availability.

**Withdrawal Policy-** Siouxland Christian Preschool is a year long program. If for any reason your child needs to withdraw, we ask for a 30-day notification. One additional month (four weeks) of tuition will be charged for any withdrawals.

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**Late Payment or Insufficient Funds:** For any payment that is paid after the weekly due date, there will be an additional \$30 fee charged to the account. Payments that return as insufficient funds will be charged an additional \$10 fee. Accounts that are two weeks past due will not be allowed to attend until the account is paid in full.

**Lunch-** Hot Lunch Plan: Add \$9.50/week for daily hot lunch.  
A la carte meal: \$2.80  
Extra milk: \$0.45

### **TUITION ASSISTANCE**

There is no tuition assistance for the preschool program.

### **COMMUNICATION WITH TEACHERS**

Teachers welcome and encourage frequent communication. So as not to conflict with teachers' regularly scheduled duties, appointments should be scheduled. Parents are asked to make arrangements prior to visiting classrooms during school hours. The office delivers lunches, supplies, messages, etc. on behalf of parents. During school hours, voicemail messages may be left with a teacher. All parent and teacher written communication MUST go through the Brightwheel Application.

#### **Communication via Brightwheel**

Daily parent communication is essential to a successful partnership. Brightwheel is implemented to allow parents and staff to have communication during the school day. Announcements, pictures, and daily activities will be posted to your child's Brightwheel account as feasible by each teacher. Brightwheel is also our check-in/check-out application that allows you to check in and out hands free.

#### **Weekly Communication**

Weekly communication will be sent home Friday of each week. It is VERY important that you read our weekly communication. Everything your child will be learning that week will be included. Announcements and important dates will also be listed as well.

#### **Contacting Staff by Email**

Staff can be contacted by email. Every staff member has an email address, consisting of the first initial of the first name, then the complete last name, then @siouxlandchristian.org. An example of Jane Smith would be jsmith@siouxlandchristian.org

### **PARENT-TEACHER CONFERENCES**

Parent conferences are an excellent and effective way to partner with your child's teacher. The sole purpose of parent conferences is to converse and assess the overall development of your child. Scheduled parent conferences are available twice a year in November and March. You will be able to see your child's assessment and progress report at that time. You are always welcome to set up a time to talk with the teachers.

If a problem or concern arises, parents are urged to follow the problem resolution steps. It is always the desire of staff to work toward solving problems involving students.

#### **Parent Resources**

Any resources parents will need to access are located on our school website under the parents tab. This can be accessed at <https://www.siouxlandchristian.org/parents> You may also access preschool information on the preschool page of the website at <https://www.siouxlandchristian.org/academics/preschool>

If you need additional information locating resources, please contact the Preschool Administrator.

#### **Preschool Program Hours**

Siouxland Christian Preschool general classroom hours from from 8:00 AM-3:00 PM. Before and After care is available and embedded into the tuition pricing. Before care runs from 6:00AM-7:45AM. After care runs from 3:30 PM-6:00 PM.

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### **Late Pick Up Policy**

Please call the office if you are expected to be late in picking up your child. After 6:05 PM you will be charged \$1.00 per minute with a \$5 minimum.

### **Clothing**

We recommend "pull-on" type clothes with an elastic waist that can be easily managed by the child. Overalls, rompers, bodysuits, onesies, belts, etc. are highly discouraged. To maintain modesty girls should wear shorts under their dresses and skirts. Shoes must be velcro or no-tie laces.

### **Extra Clothes**

Please have a change of clothes in a zip lock bag in case of accidents or spills. There needs to be an extra set of clothes in their backpack EVERY DAY, as accidents do happen. If clothes are not provided, you will be called to bring clothes or pick your child up, as we do not have any in the classroom. Extra clothes should include; shirt, pants, underwear, socks, and preferably shoes.

### **Backpacks**

Please make sure that your child has a large backpack. Their winter coat needs to fit inside the bag; their coat should be put in their bag every morning. Please DO NOT bring toys from home, with the exception of one small stuffed animal if they would like to sleep with it at rest time. Toys from home tend to get lost and sometimes create an issue with not wanting to share because it is their own toy from home.

### **Snacks**

We have an afternoon snack every day. A snack box will be provided, but it will be your job to fill it because of food allergies or special dietary needs. Please send something your child will enjoy. Examples include: crackers, fruit, cereal, granola bars. NO candy is allowed! We will send home a snack alert form when your child has approximately 3 or less snacks.

### **Birthday Treats**

Birthday Treats are welcome around the time of your child's birthday. If your child has a summer birthday you may bring treats on their half birthday. Please let us know in advance if you plan on bringing treats.

### **Early Out and No School Days:**

Tuition pricing is based on the program calendar and includes considerations for holidays and professional development. Please take note of these days and plan accordingly. If there is a weather related late start, early out, or no school, you will be notified via Brightwheel. Brightwheel contact information, including phone numbers and email addresses should be verified/updated at the beginning of the school year and updated as needed. Radio stations (103.3 FM, 91.3 FM, 1360 AM) and TV stations (NBC, ABC, CBS and KPTH) are all alerted to any change in the SCS class schedule due to inclement weather.

### **Drop Off and Pick Up of Students**

Our doors open at 6:00 A.M. When you arrive, you MUST sign in at the classroom door via our Brightwheel kiosk. Pick-Up Time for aftercare students is 6:00 PM. After 6:05 PM you will be charged \$1.00 per minute with a \$5 minimum.

### **General Supervision/Facility Guidelines**

Parents are responsible for children in parking lot areas and when children are not checked into the facility. We ask that parents are alert and monitoring their children during traffic times in the parking lot. As a note, any time a parent is at the facility, no other children should be left unsupervised in the vehicle.

### **Smoking/Use of Tobacco Products**

Smoking or chewing tobacco is not tolerated any place on school premises. Smoking and the use of tobacco products shall be prohibited in the outdoor play area during hours of operation. (109.10(11)).

### **Lunch**

You may choose to send a lunch and drink for lunch time or participate in the hot lunch program.

Lunches from home must include nutritious and healthy items, (protein, carbohydrate, fruit/ vegetable, and water). Anything your child does not eat will be saved in their lunch box to take home so you know what they are or are not eating. Please **LABEL** all lunch/snack bags with the child's name as we often have bags that are identical.

Hot lunch is available in two options. You may enroll in the hot lunch program and have your child receive hot lunch every day at a rate of \$9.50/week. This is a year long commitment. If you choose to drop the hot lunch program we ask for a two week notification. You may also order hot lunch for your child a la carte at a rate of \$2.80/meal. Ordering an extra milk is an additional \$0.45

### **Rest Time**

All children in our full day program rest between 1:00-2:30PM. Children will use blankets and/or pillows that have been provided to them by their parents. These items must be sent home on Fridays for laundering by the family and returned on Monday. Children are not required to sleep during this time but they are encouraged to rest. If, after ½ hour, children are not sleeping, quiet activities will be provided to them (puzzles, books, quiet toys, etc.).

### **Extra Activities**

Siouxland Christian Preschool makes every effort to provide extra learning activities to those enrolled in our program. These are planned in advance and are a lot of fun! We will notify you of upcoming extra activities through weekly communication. These include but are not limited to; Bible Character Day, Thanksgiving Feast, Christmas Party, 100th Day of School, Valentine's Day Party, Dr. Seuss Birthday, Grandparent's Day, and End of the Year Field Trip.

### **Parent Opportunities**

Please look for additional information that will be placed in the weekly communication letter. Please watch for these notices so that you do not miss out on any activities. During the school year, we celebrate with special activities and parties. You will be notified of these celebrations by the teacher and will at times be asked to sign up to bring different items. You are always invited to attend these activities.

### **Field Trips**

Field trips are planned during the year to enhance the curriculum and broaden the experiences of the children. A parent is required to be a part of the off campus trips by driving their child to the event. If you cannot drive your child then you must find another chaperone or keep your child home that day. Field trip permission slips are signed and returned prior to the first day of attendance.

### **Diapering and Toileting Policy**

It is not required that children be toilet trained in order to be enrolled in our two year old program. Parents are responsible for diapers, wipes, and/or training pants for two-year olds. As supply runs low on these items, you will be notified via Brightwheel to restock. Staff will work with each family and child as he/she is ready for toileting. Staff will encourage and praise children for his/her effort. Staff will encourage children to carry out all toileting steps (undressing, wiping, dressing and hand-washing) to encourage self-help skills. Staff will help children with these steps as needed. It is required that children are toilet-trained for the three year old preschool and pre-kindergarten programs.

### **Incident or Injury**

Minor incident reports, such as a scraped knee or elbow, will be documented on Brightwheel. You will be notified via the app when an incident report is completed. If you have any questions following an incident report, please reach out to the lead teacher or the preschool administrator. Major incident reports will be filled out and signed by the teacher, director, and parent. If a child harms another child, both of the children's parents will receive a report describing the incident. If a child continues to harm other children, the administrator will call the parents to pick up the child immediately; they may return the next day. If the behavior continues, the preschool administrator, the teacher and the parents will conference about the behavior and partner on steps to help the child. If the behavior continues the child is subject to dismissal (see discharge policy)

### **Student Expectations and Discipline**

Disciplinary proceedings that occur within the course of the school day will be communicated with the parent by phone and/or email prior to departure from campus.

SCS Preschool will not use any of the following as a form discipline:

**\*\* All items in this handbook are subject to review and revision.**

1. Corporal punishment including spanking, shaking, and slapping.
2. Punishment which is humiliating or frightening or which causes pain or discomfort to the child. Children shall never be locked in a room, closet, box, or other device. Mechanical restraints shall never be used as a form of discipline. When restraints are part of a treatment plan for a child with a disability authorized by the parent and a psychologist or psychiatrist, staff shall receive training on the safe and appropriate use of the restraint.
3. Punishment or threat of punishment associated with child's illness, lack of progress in toilet training, or in connection with food or rest.
4. No child shall be subjected to verbal abuse, threats, or derogatory remarks about the child or the child's family.

A list of classroom rules will be posted in the classroom and developed/discussed with students. Escalated and/or severe behavior will be handled by the Preschool Administrator, teacher, and parents through a conference. Notes from parents requesting that children be kept inside during recess periods due to temporary physical ailments will also be accepted and followed on a short term basis. For notes requesting more than three days, the parent must have a doctor's statement or discuss the reason with the Preschool Administrator.

### **Discharge Policy**

At Siouxland Christian School, we strive to uphold the tenants of faith as stated in this handbook. If for any reason these tenants are not being followed by students, families, or staff, Siouxland Christian will assess the situation and determine if this is grounds for dismissal or discharge

**Disruptive Behavior-**Behavior that interferes with the learning environment will not be tolerated. Students are to refrain from horseplay and speaking loudly in hallways, restrooms, and the chapel area. Even in jest, hands and feet should be kept off others. No one is allowed to run in the school building, except as directed by staff. Profanity, offensive language, and vulgarity in speech and action are not permitted.

**Defiant Behavior-**Students/Families attend SCS voluntarily, as such, Verbal/Written/Electronic communication that is unbiblical/divisive/disruptive to the functioning of SCS as an education/para-church ministry whose mission is to "assist parents in raising godly children by providing academic excellence in a Christ-honoring environment" will not be tolerated. This includes, but is not limited to, cutting class/leaving campus w/out permission, insubordination, intentional disrespect to others, and spreading false or harmful information about others or the ministry of SCS.

**Biting/Aggressive Behavior-** As a child care provider, we are aware that incidents of biting or hitting may occur. As staff, we must ensure we are proactive in our behavioral techniques to decrease these occurrences. If a child is repeatedly demonstrating biting or aggressive behaviors a meeting will be called with parents to discuss a plan moving forward. If the behaviors do not decrease a determination will be made by the SCS administration team for discharging the child.

**Withdrawal Policy-** Siouxland Christian Preschool is a year long commitment. If for any reason your child needs to withdraw from the program, we ask for 30-day notification from the preschool program. One additional month (four weeks) of tuition will be charged for any withdrawals. If the discharge is made based on the decision of the SCS administration team, the withdrawal fees will not apply.

**Appeal and Review Procedures-** As a christian ministry, SCS will strive to partner with families in raising Godly children. If a child is needing to be discharged from the program the following procedures will be followed:

- Teachers will collaborate with Preschool administrator to implement classroom procedures to benefit the child.
- Preschool administrator will meet with parents to discuss procedures and how SCS can partner with the family to guarantee the best environment for all parties involved
- If progress is not made after two weeks, the preschool administrator will meet with the SCS administration team (Head of School and/or Vice Principal) to determine next steps. A meeting will be held with parents to discuss the possibility of being discharged from the program.

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- If discharge from the program is to be implemented, the withdrawal fee for families will not apply. A grace period of three additional days may be given to families to find future childcare for their child.
- Families may also be discharged from the program for failure to comply with program policies and for failure to maintain a zero balance on their tuition account (see financial policies in handbook)

### **Unlimited Access**

Parents shall be given unlimited access to their children and to the teacher caring for their children during the preschool's hours of operation or whenever their children are in the care of the teacher, unless parental contact is prohibited by court order. The teacher and/or administrator shall inform all parents of this policy in writing at the time the child is admitted to the center. This policy will also be stated in the preschool parent handbook.

**NON-CUSTODIAL PARENTS:** The following guidelines have been adopted to assist the school in situations where a non-custodial parent wishes to become involved in school-related activities of a child, or wishes to have contact with or take custody of the child while the child is at school.

- Ordinarily, the school will not resist or interfere with a non-custodial parent's involvement in school-related affairs, or access to the child's records, unless the school is presented with a court order, or comparable legal document, which restricts such involvement or access. The school will not otherwise "choose sides" between parents.
- A non-custodial parent may not take custody of a child or remove the child from school premises, unless the non-custodial parent presents either a written court order, or a written authorization signed by the custodial parent, which permits such custody.
- If the actions of parent(s), custodial or non-custodial, become disruptive to the operations of the school, the school has the right to restrict access by such parent(s) and to take other reasonably necessary action.
- Concerning student activities which require parental consent, the school will accept consent only from the custodial parent, unless authority to grant consent is given to the non-custodial parent by a court order or comparable legal document, or the custodial parent gives written permission for such and presents such permission in person to school administration.

These guidelines will be applied so as to further the mission of the school and the best interests of its students.

### **Parental Evaluation**

If requested by the State Department, SCS Preschool will assist the State Department in conducting an annual survey of parents being served by the preschool. The State Department will notify the preschool of the time frames for distribution and completion of the survey and the procedures for returning the survey to the State Department. The survey will increase parents' understanding of developmentally appropriate and safe practice, solicit statewide information regarding parental satisfaction with the quality of care being provided to children and obtain the parents' perspective regarding the preschool's compliance with licensing requirements.

### **School Board Meetings**

The School Board meets a minimum of one time per month. Parents and staff are welcome to observe monthly board meetings. Items of specific interest to parents/staff may be placed on the agenda by obtaining approval at least one week in advance of a regularly scheduled meeting. Forms to obtain prior approval are available in the main campus office. Approved board meeting highlights are regularly posted on the SCS website.

### **Activities/Schedules**

A copy of each classroom daily schedule will be posted outside each classroom. Specialist lessons (i.e. Art, Music, P.E.) will be developmentally appropriate and introduce children to content appropriate standards.

### **PROBLEM RESOLUTION**

As Christians, problem resolution should be handled in a biblical fashion, as noted in the following passage from Matthew 18:15-17.

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*“If your brother or sister sins, go and point out their fault, just between the two of you. If they listen to you, you have won them over. But if they will not listen, take one or two others along, so that ‘every matter may be established by the testimony of two or three witnesses.’ If they still refuse to listen, tell it to the church; and if they refuse to listen even to the church, treat them as you would a pagan or a tax collector.”*

The steps to follow in problem resolution are as follows:

1. A conference with the student and teacher is the first step if a problem arises. The teacher is usually able to answer questions and resolve most problems.
2. If the student and teacher cannot resolve a particular problem, the next step is to meet with the parent and the teacher.
3. If the parent and teacher cannot resolve the particular problem, the next step is to hold a meeting with the parent, teacher, and Principal.
4. Any issue that is not able to be resolved in step 3 should be addressed with individuals involved, the Principal and the Superintendent.
5. In extreme circumstances where parties cannot come to a resolution after meeting with the Superintendent, a request may be made for a Board Hearing.

Staff may schedule an immediate parent meeting should circumstances require immediate action.

### **Emergency Preparedness Procedures**

The safety of your child is a top priority at Siouxland Christian Preschool. As such, children and staff undergo monthly emergency response drills. These drills include fire evacuation, inclement weather procedures, and lock-down drills. Staff discuss these topics in a developmentally appropriate manner and ensure children are aware of all procedures. In the event of a true emergency, parents will be notified via brightwheel at an appropriate time. During a lockdown, we ask that parents do not come to the facility until an all-clear has been established and parents have been notified that it is safe to approach the facility. If there is an evacuation of the facility, children and staff will be taken to the nearest safe location. We ask that parents do not come to the evaluation site until an all-clear signal has been sent. In the event that students and staff will need to evacuate the facility, the emergency response bags for each child will be taken with. Parents will supply these bags within the first week of the child attending the facility. These bags will include:

- Family picture
- Extra set of clothes and shoes
- Five dry food snacks
- Two bottles of water
- Box of crayons and an activity book

Following an evacuation and/or lockdown event, a reunification process will take place. During reunification, parents will be sent a message through Brightwheel that an all-clear has been given and it is safe to reunite with their child. Parents will be notified of where the reunification spot is and given directions on how to proceed. Please be patient during any reunification process. In order to be reunited with your child, we will require the parent/approved pick-up person to arrive with their photo I.D. ready. Staff will be monitoring who is being picked up and documenting who the pick-up person is. Facility hours may be extended during an emergency situation to accommodate the reunification process. An extension of hours during a reunification will not come with an additional tuition charge.

### **Health and Safety Policy**

Health forms must be completed and kept in each child's file. Immunization records and medication administration forms are required before each child attends the program. Parents will authorize a doctor and hospital within the Sioux City city limits that can be contacted in the event of an emergency. Parents must submit a copy of health insurance card to be kept in the student file. This will expedite any emergency medical or dental procedures.

Children must have a physical examination report in their file prior to their first day at the preschool facility. In the event of immediate child care, SCS will grant an extension of 30 days to submit a physical examination

If any child needs special medical services, the preschool administrator, resource coordinator, and teaching staff will meet with the family of the child. During this meeting, a written explanation of all

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medical services procedures will be discussed. All medical services procedures should be provided from the doctor and parent. The written plan should include how to perform the services, when the service is to be performed, and any possible complications or side effects including required interventions.

If a student shows signs of a communicable disease, it is recommended that his/her physician be consulted. Iowa law requires children with certain diseases to be excluded from school for a prescribed period of time. Parents are to notify the school if their child has a communicable disease. The diseases to which this policy applies include but are not limited to the following which have been declared by Iowa Public Health to be contagious, infectious, communicable and dangerous to the public: measles, meningitis, meningococemia, chicken pox, HIV infection, encephalitis, viral hepatitis, salmonellosis, shigellosis, tuberculosis, etc.

The administration of medicine to preschool students should be done only by designated person(s). Teachers may not dispense any type of medication. This includes Aspirin and Tylenol. Children will only be administered medicine if parents have consented on administration of medication form. Prescription medicines sent to school by parents should be sent directly to the office. All non-prescription and prescription medications will be stored in a locked cabinet in the preschool administrators office. All medication that is administered will be documented in the medication administration binder located in the preschool administrator office.

**Prescription Medication-** If a doctor prescribes medication to be given during the day, complete written instructions must be given to the school office along with the medication. A written order from a physician must be on file including student's name, medication name, diagnosis and reason for medication, time of day and address, and left in the school office. Students must report to the office at the prescribed times to take medication. Medication must be in pre-measured, single-dose quantities. Under no circumstance is a student permitted to give any medication to another student. School personnel are not authorized to give prescription or non-prescription medication to any student, except in accordance with a parent's specific written or verbal instructions and the parent must supply the medication. Students are not allowed to have aspirins, cold pills, etc. in their possession during school.

- All medications will be stored in their original containers in an upright position so that they cannot contaminate or spill.
- In administering medications, SCS will follow the six right of medication administration: right child, right medication, right dose, right time, right route, and right documentation
- Any medication that remains in the center after the expiration date will be returned to the parent. Any medication remaining after the authorization to dispense has ended or the child no longer requires the medication should also be returned to the parent or guardian. In the event medication cannot be returned to the parent or guardian, it should be disposed of according to the recommendations of the U.S. Food and Drug Administration (FDA). Documentation should be kept with the SCS Preschool of all disposed medications. (109.10(3))

### **Communicable Diseases**

If a student shows signs of a communicable disease, it is recommended that his/her physician be consulted. Iowa law requires children with certain diseases to be excluded from school for a prescribed period of time. Parents are to notify the school if their child has a communicable disease. The diseases to which this policy applies include but are not limited to the following which have been declared by Iowa Public Health to be contagious, infectious, communicable and dangerous to the public: measles, meningitis, meningococemia, chicken pox, HIV infection, encephalitis, viral hepatitis, salmonellosis, shigellosis, tuberculosis, etc.

### **Entrance Requirements**

Students are required to be in good health as certified by their physician prior to admission to school. Appropriate *Certificate of Immunization* forms are provided by SCS for each child.

1. **Diphtheria-Tetanus-Pertussis (DTP or DTaP):** 5 doses required, at least 1 dose on or after age 4 if born on or after September 15, 2003 or 4 doses with 1 dose received on or after age 4 if born after September 15, 2000, but before September 15, 2003 or 3 doses, with 1 dose received on or after age 4 if born on or before September 15, 2000.
2. **Polio-** 4 doses required, at least 1 dose on or after age 4 if born on or after September 15, 2003 or 3 doses, with 1 dose received on or after age 4 if born on or before September 15, 2003

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3. **Measles-Rubella:** 2 doses required; the first dose has to be received on or after 12 months of age; the second dose received on or after 28 days from the first.
4. **Hepatitis B:** 3 doses required if born on or after July 1, 1994
5. **Varicella (Chicken Pox):** 2 doses required on or after 12 months of age if born on or after September 15, 2003 or 1 dose received on or after 12 months of age if born on or after September 15, 1997 but before September 15 2003, unless the applicant has a reliable history of natural disease.
6. **Tetanus:** A tetanus vaccine is recommended every 10 years.

If there is uncertainty about a previous vaccination, re-immunization is recommended. If immunization is against religious beliefs, parents/guardians must write their reasons on the reverse side of the *Certificate of Immunization* card provided by the school and include a signature. Failure to provide needed information may delay or prevent your child's enrollment or attendance at SCS.

### **Illness**

**Any student who has a fever, cold, upset stomach, or any undue physical distress must be kept home.** This is for the protection of both the sick child and all others. SCS contacts parents immediately when a child becomes ill at school and is unable to attend class. Parents are expected to make arrangements for care for the child.

### **First Aid**

If an accident or illness occurs, first aid is administered. School personnel are not authorized to give care beyond first aid, which is defined as "immediate, temporary care of accident, or sudden illness." No medications are administered to students without parent approval, verified through the *Authorization/Permission for Administration of Medication* section on Brightwheel.

First aid supplies are available at the office for minor injuries (bumps, scrapes, etc.). Parents are notified of any injury of a questionable-to-serious nature. If a parent or someone else named on the student's emergency card cannot be reached, the student's physician is contacted and his/her instructions followed. If it is not possible to contact the physician, a faculty/staff member of the school makes whatever arrangements deemed necessary. In the event of a serious injury or illness that is deemed possible life threatening, 911 is called for treatment and/or transport to a hospital. Parents are notified as soon as possible.

### **General Information**

Mascot- Eagle

School Colors – Navy Blue and Gold

### **TEACHER APPRECIATION WEEK**

SCS sets aside a special week during which appreciation is shown to our teachers. Gratitude for their service is demonstrated in a variety of ways such as cleaning classrooms, and providing special treats and favors from students and parents. Room Parents may contact individual families for donations to cover teacher gifts and special classroom events.

### **PARENTS IN PRAYER**

Parents-in-Prayer is an important prayer ministry of our school. SCS parents meet weekly to pray for students, faculty, staff, and administration. Information on meeting times and how to become involved is available at the school office.

### **EQUAL OPPORTUNITY**

Siouxland Christian School provides equal opportunity (i.e. access) in its admission policy, education policy, scholarship and loan programs, athletic programs, and other school administered programs regardless of race, color, national and ethnic origin, gender or disability.

As a non-public school of a bona fide religious nature, SCS does require agreement with its *Tenets of Faith* and acceptance of its philosophy of Christian education as a prerequisite to admission.

Students who believe that their rights to equal opportunity in education have been withheld due to any of the above reasons may file a student grievance form with school administration. If after meeting with

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school administration the issue is not considered resolved, a hearing with the school board may be requested. A decision by the board is final.

### **HUMAN DIGNITY – NON-BULLYING / NON-HARASSMENT POLICY**

The Board of Siouxland Christian School intends to provide its employees, students, and volunteers with an environment that is safe, civil, free of offensive behaviors, and treats people with dignity and respect. Conduct, whether intentional or unintentional, that subjects another person to unwanted attention, comments or actions is contrary to our beliefs that we are all created in the image of God and is against policy. Specifically, the board prohibits harassment, bullying, hazing, or any other victimization of students as well as harassment of employees based on any of the following actual or perceived traits or characteristics: age, color, creed, national origin, race, marital status, gender, physical attributes, physical or mental ability or disability, ancestry, political party preference, political belief, socioeconomic status, or family status.

SCS does not condone or allow harassment or bullying of others, whether by employees to other employees, supervisors to employees, staff to students, students to staff, or by students to other students. All students and employees are expected to conduct themselves at activities provided by the school with respect for the dignity of others. This includes in school, on the school grounds, at any school function, at any school sponsored activity regardless of location.

When looking at the totality of the circumstances, harassment and bullying means any electronic, written, verbal, or physical act or conduct toward a student which is based on any actual or perceived trait or characteristic of the student and which creates an objectively hostile school environment that meets one of more of the following conditions:

- Places the student in reasonable fear of harm to the student's person or property
- Has a substantially detrimental effect on the student's physical or mental health
- Has the effect of substantially interfering with the student's academic performance
- Has the effect of substantially interfering with the student's ability to participate in or benefit from the services.

Harassment and bullying may include, but are not limited to, the following behaviors and circumstances:

1. Verbal, nonverbal, physical, or written harassment
2. Repeated remarks of a demeaning nature
3. Implied or explicit threats concerning one's grades, achievements, property, etc.
4. Demeaning jokes, stories, or activities directed at the student
5. Unreasonable interference with a student's performance

Sexual harassment, one of the forms of harassment prohibited by this policy, is defined as follows:

1. Unwelcome sexual advances, requests for sexual favors, verbal or physical conduct of a sexual nature, or otherwise creating an intimidating, uncomfortable, bothersome, hostile, or offensive working or learning environment and / or
2. Making submission to, or rejection of, such conduct the basis for employment or educational decisions affecting any person.
3. The conduct has the purpose or effect of substantially interfering with the student's academic performance by creating an intimidating, hostile, or offensive education environment.

In situations between students and school officials, faculty, staff, or volunteers who have direct contact with students, bullying and harassment may also include the following behaviors:

- Requiring that a student submit to bullying and harassment by another student, either explicitly or implicitly, as a term or condition of the targeted student's education or participation in school programs or activities
- Requiring submission to or rejection of such conduct as a basis for decisions affecting the student.

Individuals who feel they have been harassed should:

- Communicate to the harasser that he/she expects the behavior to stop, if the individual is comfortable doing so. If the individual wants assistance communicating with the harasser, the individual should ask a teacher or administrator to help.

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- If the harassment does not stop, or the individual does not feel comfortable confronting the harasser, the individual should report to a teacher, counselor, administrator, or school board member as well as discussing the harassment with the student's parent or guardian. Employees may report to the administrator or a school board member. In addition, the person being harassed should write down exactly what happened and provide a copy to a teacher or administrator. The description should include what, when, and where it happened, who was involved, exactly what was said or done, any witnesses to the harassment, what the student (or employee) said or did, either at that time or later, how the student felt, and how the harasser responded.

Each report will be given serious consideration and investigated thoroughly. All reports of harassment will be investigated immediately by school authorities. The investigator will interview the complainant and the alleged harasser. The alleged harasser may file a written statement in response to the complaint. The interviewer will also interview witnesses, where deemed appropriate. Subsequent investigations will be handled discreetly to avoid embarrassment of the person making the report. Criminal charges will be handled by civil authorities.

Any person who is determined to have violated this policy will be subject to corrective action and discipline, including the possibility of termination (for employees), expulsion (for students), or criminal charges if they are filed.

It is against policy to retaliate against any person filing a harassment claim. It is also against policy to knowingly file a false harassment claim or give false statements regarding harassment. Those in violation will be subject to corrective action and discipline, including the possibility of termination (for employees), expulsion (for students), or criminal charges if they are filed.

### **CHILD ABUSE AND NEGLECT**

Iowa statutes define abuse and neglect, and statutory duties for mandatory reporters, including school personnel.

School employees who have reasonable cause to believe a child has been subjected to abuse or neglect have a statutory duty to report it. The name of any person reporting suspected child abuse or neglect remains confidential. Abuse or neglect means knowingly, intentionally, or negligently causing or permitting a minor child to be:

1. Placed in a situation that endangers his/her life or physical or mental health.
2. Cruelly confined or cruelly punished.
3. Deprived of necessary food, clothing, shelter, or care.
4. Left unattended in a motor vehicle, if such minor child is six years of age or younger.
5. Sexually abused.
6. Sexually exploited by allowing, encouraging, or forcing such person to solicit for or engage in prostitution, debauchery, public indecency, or obscene pornographic photography, films, or depictions.

### **Child Care Assistance**

Siouxland Christian Preschool acknowledges that all families come from different socioeconomic backgrounds. Community programs are available to provide assistance. Please access the following links if needed.

- <https://www.hud.gov/states/iowa/homeless>
- <https://iowaccrr.org/>
- <https://dhs.iowa.gov/child-care>



# Siouxland Christian Preschool

*Academic excellence in a Christ-centered environment*

## General Daily Schedule

**\*Subject to change\***

|                         | Two Year Olds                           | Preschool              | Pre-Kindergarten         |
|-------------------------|-----------------------------------------|------------------------|--------------------------|
| 6:00 A.M. - 7:45 A.M.   | Morning Care                            |                        |                          |
| 7:45 A.M. - 8:00 A.M.   | Arrival into classrooms/Morning Centers |                        |                          |
| 8:00 A.M. - 8:25 A.M.   | Morning Music Time                      | Morning Circle         | Morning Circle           |
| 8:25 A.M. - 8:45 A.M.   | Free Play/Art                           | Specials               | Specials                 |
| 8:45 A.M. - 9:10 A.M.   |                                         |                        |                          |
| 9:10 A.M. - 9:20 A.M.   | Diaper Changes/Restroom                 |                        |                          |
| 9:20 A.M. - 9:30 A.M.   | Morning Snack                           | Restroom               | Literacy/Math/Centers    |
| 9:30 A.M. - 10:00 A.M.  | Story Time/Bible/Literacy/Math          | Literacy/Math/Centers  |                          |
| 10:00 A.M. - 10:30 A.M. | Snack/Free Play                         | Snack/Free Play        | Snack/Restroom/Free Play |
| 10:30 A.M. - 10:45 A.M. | Diaper Change/Restroom                  | Outdoor Play           | Outdoor Play             |
| 11:00 A.M. - 11:30 A.M. | Lunch                                   | Science/Bible/Art      | Science/Bible/Centers    |
| 11:30 A.M. - 12:00 P.M. | Outdoor Play                            | Lunch                  | Story Time/Art           |
| 12:00 P.M. - 12:30 P.M. | Diaper Changes/Free Play                | Outdoor Play           | Lunch                    |
| 12:30 P.M. - 1:00 P.M.  | Free Play/Story Time                    | Restrooms/Free Play    | Outdoor Play             |
| 1:00 P.M. - 2:30 P.M.   | Rest Time                               |                        |                          |
| 2:30 P.M. - 3:00 P.M.   | Story Time/Clean Up From Nap            |                        |                          |
| 3:00 P.M. - 3:15 P.M.   | General Dismissal                       |                        |                          |
| 3:15 P.M. - 3:30 P.M.   | Diaper Changes/Free Play                | Transfer to After Care |                          |
| 3:30 P.M. - 6:00 P.M.   | Snack & After Care                      |                        |                          |

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# Siouxland Christian Preschool

*Academic excellence in a Christ-centered environment*

## **2021-2022 Preschool School Supply List**

| <b><u>Two Year Old Program</u></b>     | <b><u>Preschool Program</u></b>                       | <b><u>Pre-Kindergarten Program</u></b>                |
|----------------------------------------|-------------------------------------------------------|-------------------------------------------------------|
| 1- Backpack                            | 1-Large Book Bag                                      | 1-Large Book Bag                                      |
| 1- Pillow (crib size)                  | 1-Pillow (Crib Size)                                  | 1-Pillow (Crib Size)                                  |
| 1- Plush Fleece Blanket                | 1-Plush Fleece Blanket                                | 1-Plush Fleece Blanket                                |
| 3- Pkg. Crayola Jumbo Crayons (8 ct.)  | 3-Boxes of Crayola Crayons (24 ct.)                   | 3-Boxes of Crayola Crayons (24 ct. Regular size)      |
| 1-Pkg. Crayola Markers (10 ct.)        | 1-Pkg. Crayola Markers (Original 10 colors)           | 1-Pkg. Crayola Markers (Original 10 colors)           |
| 1- Crayola Watercolor (primary colors) | 1-Crayola Watercolor (Primary Colors)                 | 1-Crayola Watercolor (Primary Colors)                 |
| 12- Glue Sticks (Purple)               | 8- Glue Sticks (Purple)                               | 12 Glue Sticks (Purple)                               |
| 1- Scissors (child safety size)        | 1-Fiskar Scissors (Sharp, but blunt)                  | 1-Fiskar Scissors (Sharp, but blunt)                  |
| 10- #2 Yellow Pencils                  | 1-3 Ring Binder (1.5" with clear front pocket)        | 10-#2 Yellow Pencils                                  |
| 4- Boxes of Kleenex                    | 2-Plastic Pocket Folders                              | 1-3 Ring Binder (1.5" with clear front pocket)        |
| 4- Rolls of Paper Towels               | 1-Plastic Pocket Folder with 3 Holes and Brads        | 2-Plastic Pocket Folders                              |
| 1- Small Water Bottle                  | 1-Pkg Baby Wipes                                      | 1-Plastic Pocket Folder with 3 Holes and Brads        |
| 1- Pkg. Clorox Wipes                   | 1- Microfiber Towel                                   | 2-Pkg Baby Wipes                                      |
| 1- Extra Outfit                        | 2-Big Boxes of Kleenex                                | 2-Big Boxes of Kleenex                                |
| Diapers/Training Pants                 | 4-Rolls of Paper Towels (Pick-A-Size)                 | 4-Rolls of Paper Towels (Pick-A-Size)                 |
| Wipes                                  | 1-Small Water Bottle                                  | 1-Small Water Bottle                                  |
| Snacks, Individually Wrapped           | 4-Expo Dry Erase Markers (Multi- Colored, Fine Line)  | 4-Expo Dry Erase Markers (Multi- Colored, Fine Line)  |
| Emergency Preparedness Bag             | 1-Extra Outfit (kept in their backpack for accidents) | 1-Extra Outfit (kept in their backpack for accidents) |
|                                        | 1-Pair of Velcro Tennis Shoes (if not worn everyday)  | 1-Pair of Velcro Tennis Shoes (if not worn everyday)  |
|                                        | Snacks, Individually Wrapped or Put Into Baggies.     | Snacks, Individually Wrapped or Put Into Baggies.     |
|                                        | Emergency Preparedness Bag                            | Emergency Preparedness Bag                            |

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